



NIAGARA DISTRICT AIRPORT COMMISSION

WEDNESDAY, April 5, 2023

7:00 P.M.

In-Person /Virtual Meeting

Zoom Link: [NDAC Meeting \(Zoom\)](#)

AGENDA

Time	Item	Presenter	Material
7:00 pm (5 mins)	1. Call to Order 2. Confirmation of Quorum 3. Adoption of Agenda 4. Declarations of Conflict of Interest 5. NDAC Officers – 2023 5.1. Background – Nomination of NDAC Officers 5.2. Nomination of Officers <i>Motion to approve the nomination of Greg Wight (Chair), John Ventresca (Vice-Chair), and Mark Steinman (Treasurer), as Officers of the Niagara District Airport Commission for a one-year term (to March 31, 2024)</i>	John Ventresca Dan Pilon John Ventresca	 NDA #06 – 2023 Verbal
7:05 pm (25 mins)	6. Special Presentation 6.1. Airport Introduction	Dan Pilon	Presentation
7:30 pm (5 mins)	7. Chair's Remarks	Chair	
7:35 pm (20 mins)	8. Consent Agenda 8.1. Approval of NDAC minutes dated January 19, 2023 8.2. CEO's Report 8.3. Commission Motions & Staff Directions 8.4. Annual General Meeting <i>Motion to approve date/ time/ location of the 2023 Annual General Meeting</i> 8.5. Commission Orientation 8.6. Financial Statements 8.6.1 January 2023 8.6.2 February 2023 <i>Motion to approve the consent agenda less items that might be pulled</i>	ALL Dan Pilon Dan Pilon Chair Dan Pilon Mark Steinman Mark Steinman	NDAC Minutes CEO #2 - 2023 Commission Motions & Staff Directions NDA #07 – 2023 NDA #08 - 2023 Jan.(1) SofFT, (2)SofCNA, (3)SofOPS, (4)SofCF Feb.(1) SofFT, (2)SofCNA, (3)SofOPS, (4)SofCF

None	9. Business Arising		
7:55 pm (30 mins)	10. Items for Consideration 10.1. Audited Financial Statements 10.1.1 Review 2022 Audit 10.1.2. Management response to Auditor's internal control letter 10.1.3. Approve 2022 Audited Financial Statements <i>Motion to approve the 2022 audited Financial Statements</i> 10.2. Ontario's Asset Mgmt. Plan	Mark Steinman Dan Pilon Mark Steinman Dan Pilon	Post Audit Letter NDA #9 - 2023 Draft Audited Statements Correspondence (from City of NF, City of St. C, Town of NOTL)
None	11. Committee Meeting Update		
8:25 pm	12. Other Business		
8:30 pm (15 mins)	13. Closed Session <i>Motion to enter into closed session, as per the Ontario Municipal Act, s.239(2) (b) personal matters about an identifiable individual, including municipal or local board employees</i>	Chair	Personnel
8:45 pm	14. Adjournment	Chair	