



Planning and Operations Committee Meeting Minutes

The members of the Planning and Operations Committee met on **October 26, 2023**

PRESENT: John Ventresca, Chair
Terry Nord
Greg Wight

REGRETS: N/A

STAFF: Dan Pilon, CEO
Andy Brooks, Manager of Airside/Groundside Services

MINUTE TAKER: Andy Brooks, CEO

GUEST(S): N/A

1. CALL TO ORDER

The Chair called the meeting to order at 1:03 p.m.

2. CONFIRMATION OF QUORUM

Quorum confirmed.

3. ADOPTION OF AGENDA

Moved by Terry Nord that the agenda be adopted, with no changes.

CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST

None

5. CHAIR'S REMARKS

Chair welcomed everyone to the committee.

6. ITEMS FOR CONSIDERATION

6.1. Airport Zoning Regulations (POC #4 – 2023)

Discussion surrounding the existing developments and their impact on the Airport Zoning Regulations (AZRs). Direction on a number of fronts.

ACTIONS:

Revise the existing policy to ensure it's up to date.

Investigate and prepare for likelihood of potential legal engagement regarding the AZRs.

Set meetings with municipal stakeholders to review situation and policy (Niagara Region, Town of Niagara-on-the-Lake, and City of St. Catharines)

Ensure that dollars are included in 2024 budget to support completion of Master Plan.

Motion to receive the report as presented and discussed.

Moved by Terry Nord, seconded by John Ventresca

CARRIED.

6.2 Pavement Condition Assessment

Motion to approve the recommendations as included in the report, that GM BluePlan be approved as the successful bidder for the pavement condition assessment project, and that the work be directed to begin immediately.

Moved by Terry Nord, seconded by John Ventresca

CARRIED.

6.3 Master Plan Update

Included as part of discussion and direction for 6.1. Direction was for inclusion of budget dollars in 2024 budget to complete the Master Plan in the next calendar year.

7. OTHER BUSINESS

Next POC meeting date to be determined.

9. TERMINATION

Moved by Terry Nord that the meeting be adjourned at 2:15 p.m.

CARRIED.