



NIAGARA DISTRICT AIRPORT COMMISSION
THURSDAY, SEPTEMBER 21, 2023
7:00 P.M.
AGENDA

Time	Item	Presenter	Material
7:00 pm (60 mins)	Strategic Plan	Rashmi Biswas (Lake & Associates)	Presentation Strategic Planning Update
8:00 pm (5 mins)	1. Call to Order <i>"Meeting called to order at ____pm"</i> 2. Confirmation of Quorum <i>Confirm Quorum (require 5)</i> 3. Adoption of Agenda <i>"Motion for the agenda be adopted as is, or if any changes..."</i> 4. Declarations of Conflict of Interest <i>"Any declarations of conflict of interest"?</i>	Greg Wight	
8:05 pm (5 mins)	5. Chair's Remarks <i>Open Floor</i>	Greg Wight	
8:10 pm (5 mins)	6. NDA Staff 6.1. CEO's Report	Dan Pilon	CEO # 06 - 2023
8:15 pm (10 mins)	7. Consent Agenda 7.1. Approval of NDAC minutes dated July 20, 2023 7.2. Commission Motions & Staff Directions 7.3. Financial Statements August 2023 <i>Motion to approve the consent agenda less items that might be pulled</i>	ALL Dan Pilon Mark Steinman	NDAC Minutes Commission Motions & Staff Directions Aug.(1) SofFT, (2)SofCNA, (3)SofOPS, (4)SofCF
8:25 pm (20 mins)	8. Committees 8.1. Tourism & Economic Development Committee (TEDC) Minutes <i>"Motion to approve minutes from TEDC Meeting"</i> 8.2. TEDC Terms of Reference <i>"Motion to approve Terms of Reference for TED Committee"</i> 8.3. Finance and Audit Committee (FAC) Terms of Reference <i>"Motion to approve Terms of Reference for FA Committee"</i> 8.4. Planning and Operations Committee (POC) Terms of	Greg Wight Greg Wight Greg Wight Greg Wight	TEDC Minutes TEDC Terms of Reference FAC Terms of Reference POC Terms of Reference

	Reference <i>"Motion to approve Terms of Reference for PO Committee"</i> 8.5. Airport Liaison Committee	Greg Wight	Verbal Update
8:45 pm (20 mins)	9. Items for Consideration 9.1. SMS Quality Assurance Audit 9.2. Apron Replacement 9.3. Emergency Asphalt Repair – Taxiway Alpha 9.4. Airport Terminal Building - Projects 9.5. Cost Analysis – Facility Improvements <i>"Motion to approve recommendations as outlined in reports"</i>	Andy Brooks Dan Pilon Andy Brooks Dan Pilon Dan Pilon	NDA #16 – 2023 NDA #17 – 2023 NDA #18 – 2023 NDA #19 – 2023 NDA #20 – 2023 <i>(To be distributed)</i>
9:05 pm (5 mins)	10. Other Business		
9:10 pm	11. Termination	Greg Wight	