

BRIEFING NOTE – FAC #01 - 2024

FAC Meeting Content Schedule

ISSUE

- To ensure that the information and items are moving forward to the Finance and Audit Committee in a timely manner to meet the business needs of the organization, and to align with management of the overall Commission agenda of that cycle.

NDA Finance and Audit Committee (FAC)

2024 Meeting Schedule Content

Tuesday, March 5, 2024

- Fiscal 2023 Financial Statements with Auditors
- FAC Agenda Items Annually
- Cybersecurity Update
- GIC Renewal
- Insurance Renewal

Wednesday, July 10, 2024

- May Year-to-Date Financials
- 2024 Forecast
- 2025 Budget Schedule
- Benefits Renewal
- Multi-Year Operating Capital

Thursday, October 10, 2024

- September Year-to-Date Financials
- Draft 2025 Budget Financials and Plan/Narrative
- GIC Renewal
- HR Renumeration/Ranges

Wednesday, November 13, 2024

- October Year-to-Date Financials
- Meeting with Auditor on Fiscal 2024 Timetable and Requirements
- Cybersecurity Update
- Airport Rates & Fees

January 2025(Date to be determined)

- Q4 and 2024 Unaudited Financial Results
- 2025 FAC Workplan by Meeting